



Wisconsin Society of Certified Public Managers®  
**WSCPM BOARD MEETING**  
Pyle Center: UW Madison, Room 205, Madison, WI  
Friday, May 5, 2006: 9 a.m. – 11:30 a.m.  
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Present:

|                        |                          |  |
|------------------------|--------------------------|--|
| President:             | Jeff Roemer ('95):       | Public Safety Consultant, RW Mgmt Grp                      |
| President-Elect:       | Mark Evans ('02):        | Dir. Tech.Services, Madison Metropolitan School District   |
| Treasurer:             | Dave Ryun (05):          | Jail Administrator, Wood County Sheriff's Dept.            |
| Secretary:             | Rick Higgins ('02):      | Trust Fund Supervisor, WI Dept. of Employee Trust Funds    |
| Historian:             | Ron Buchholz ('95):      | Deputy Admin. Div. of Safety & Bldgs, Dept. of Commerce    |
| Board Member at Large: | Cathy Williquette ('96): | Brown County Register of Deeds                             |
| Board Member at Large: | Debra Keckeisen (01):    | Deputy Director of Human Resources, City of Appleton       |
| Past President:        | Dianne Hughes ('95):     | Admin Services Div. Mgr, Eau Claire County Sheriff's Dept. |

|                 |                       |  |
|-----------------|-----------------------|--|
| Others present: | Richard Holden ('97): | Director of Development, Village of Plover                           |
|                 | Kathy Skiera (05):    | Applications Development Director, Dept. Of Administration           |
|                 | Lutfi Shahrani (02):  | Director, Benefit Operations Bureau, Unemployment Insurance Division |

**A. Administration** (Jeff Roemer) meeting began at 09:05 am.

1. Call to Order/Introductions/Announcements - Kathy Skiera and Lutfi Shahrani were in attendance.
2. WSCPM Graduates Luncheon - Jeff reminded everyone the WSCPM Board was meeting with the 2006 CPM graduates at 11:30 in room 213 to invite them to join the WSCPM, and that we would be taking them to lunch at Porta Bella Restaurant at 12:00 noon.



**B. Consent Agenda Items**

1. Approval of February 7, 2006 WSCPM Board Transition Meeting Minutes. Motion to approve by Mark and seconded by Cathy. Passed unanimously.
2. Approval of last 3 Conference Committee Minutes. Motion to approve made by Mark and seconded by Cathy. Passed unanimously.

**C. President's Report** (Jeff Roemer)

1. AACPM-Society Officers notification - finished by Jeff.
2. Oneida Program Update - Jeff informed Board there was disagreement with the Oneida Tribe on giving two-week notice for the cancellation of CPM classes. The Oneida wanted a five-day notice and that is where the agreement is currently. The contract with Oneida is signed now. The Oneida won't have a class unless 20 people attend. Their last class had nineteen attend, but the class was still held. There is May and June 2006 classes only so far with no more scheduled at this time the rest of the year.

**D. President-Elect** (Mark Evans)



1. Program Committee

- a. Speaker's Bureau - Mark said no news yet on this.
- b. 2006 Training - Mark passed out draft brochures for "Verbal Judo for Leaders," and "Technology Issues for Local Government Entities" with the dates and content listed. "Verbal Judo for Leaders" is scheduled for Tuesday, September 25, 2006 in Madison at the Madison Concourse Hotel. "Technology Issues for Local Government Entities" is scheduled two times on Wednesday, October 25, 2006 at the Holiday Inn in Fond du Lac, and on December 5, 2006 at the Madison Concourse Hotel. After Board discussion of the brochures Mark will change the bios and the agenda will be modified and then sent to the CPM Program for approval. Marketing - will send brochure to 380 schools on WISNET. For "Verbal Judo" the target will be management and leaders, but not law and fire department personnel.

**E. Past President (Dianne Hughes)**

1. Henning Award Nomination – Dianne nominated Jeff for the Henning award. Cathy made a motion to accept the nomination, and Rick seconded the motion. Passed unanimously.

**F. Secretary (Rick Higgins):**

1. Membership Report - Rick reported that there were currently 43 members. Dave reported he thought there were 45 members. Rick said he'd check his e-mails reports of paid memberships from Dave and contact Dave if there was still a discrepancy.
2. Web Based Calendars, E-mail Tracking and Archiving Status - Cathy and Kathy Skiera have put a calendar on the WSCPM web site.
3. For e-mail tracking of motions, no action has occurred on this yet. Rick asked Ron to re-send the e-mail to him. Jeff said he didn't think the Board should use this tracking system at this point in time unless it was for something that needed a Board decision on very quickly. The Board should meet and hold discussion on motions. No further discussion was held on this issue.

Ron will put the archives on a CD.

**G. Treasurer**

1. Report – Dave handed out the register report for April 1, 2006 through May 1, 2006 and the 2006 WSCPM Adopted Budget and went through each document with the Board. Rick made a motion to approve, and Cathy seconded it. Passed unanimously.
2. Who Am I presentation - Dave gave the following presentation:  
I was born and raised in Wisconsin Rapids area. I have 1 brother and 2 sisters all younger than me.  
I graduated from John Edwards High School in 1973 in a class of 55. That fall I went to North Central Technical College in Wausau to complete their Computer Science program. After about 2 months I realized that there was no future in Computers, and quit.

I was still dating my High School sweetheart, who was 17 at the time. I requested her hand in marriage and her father said it would be OK if I went into the service. Being in love and not to bright I went to the nearest recruiter, USMC and signed up. Of course no one in my family had ever been in the service and I new nothing about it, but I thought, how bad could it be? Wow. Now that was an experience. Marine Corps boot Camp at Parris Island, South Carolina. We only had 2 people die during training and luckily one of them wasn't me.

After Boot Camp, true to my word, I married my wife, Christine. After the wedding, we loaded up all of our earthly belongings and headed toward California and my 1<sup>st</sup> duty station at Camp Pendleton, Ca. I never thought that we would need a place to stay so we kind of camped on the beach for the 1<sup>st</sup> week or so until we found a place to stay. I was assigned to the Division Administrative Assistance Team and became an inspector for the Commanding General of the 1<sup>st</sup> Marine Division. It was a great job. I worked Monday- Friday with weekends off and protected the shores of Sunny California for 2 years.

On completion of my tour of duty with Uncle Sam, we moved back to Wisconsin and I took a test to be Wisconsin State Trooper. My wife's parents were both in Law Enforcement and they both encouraged me to do



so. Another milder form of Boot Camp and in November 1978 I was a State Trooper assigned to Interstate duty on I-94 for 5 years. We moved to the country and bought a small house just south of Black River Falls.

While we lived there, my wife gave me 2 sons, Jesse and Jacob. At that time she was a casual employee with a Dental office in Sparta and was able to spend a lot of time raising them.

I was beginning to tire with writing speeding citations, when an opportunity to be a Detective with the Jackson County Sheriff Department came along. This meant I wouldn't have to move and much more interesting employment. I was right. Being one of two Detectives for the Department in was involved in investigations involving, murder, armed robbery, illegal drug activity, etc. I got 10 years of experience in a two year time period. The only downside was the economy was bad in the area, the pay was low.

A job opening came up with the Wood County Sheriff's Department in my hometown of Wisconsin Rapids and it was an easy decision to move back. Again we bought a house in the country and settled right in. While at Wood County I managed to hold positions as, Jailer, Deputy, Investigator, Training Sergeant and as of late, Jail Administrator.

As the boys grew, we raced motorcycles. Hillclimbing and enduros were the pastime of the summer. Ice racing and snowmobiling in the winter. Never a dull moment.

Meanwhile my wife was feeling a little left out and we decided to adopt a girl. Brittany came to live with us when she was 4 years old and fit right into the family. It wasn't long and much to my wife's chagrin we had her racing motorcycles as well.

Time passed and they all grew up. Jacob joined the Air Force and we got to visit great places like Texas, South Dakota and Alaska. He's still stationed in Southern Illinois.

Jesse also went into the service but he wanted to join the Army and go to Iraq. Well, he got his wish. He went as a Sergeant with a Stryker Brigade from the State of Washington and came home safe. He managed to get married to a sweet girl from Washington and gave us our first grandson on Mothers Day last year. Brittany's over 17 now and giving Dad, gray hair daily. She did manage to call in a turkey with her voice last year and shot it with one shot.

No more racing, but in 2002 I took a trip with 2 friends to Alaska on Motorcycles. The Wives flew up and met us in Anchorage and rode with us for a week. We rode over 10,000 miles in 30 days. I'll never do that again.

Now, I shoot Sporting Clays in the summer and hunt my 2 German Shorthair Pointers in the fall and winter. And, oh yes, I graduated from the June 2005 CPM class in Wausau, Wisconsin.

Jeff reminded everyone that expense vouchers must be submitted to him first for approval.

H. **Historian** (Ron Buchholz)

1. Report - Ron secured a second history book and is collecting items. He hasn't started archiving yet.

I. **At Large – Finance**

1. Finance Committee Report - received audit from Sharon Kelley.
2. Audit - Sharon's audit suggestion was incorporated.

J. **At Large – Communication** (Cathy)

1. Communications Committee Report – Cathy sent out the May issue of the WSCPM newsletter to paid members and a copy to non-paid members with a reminder to pay their WSCPM dues by June 06. The May issue had wrong information on page 4 that was sent out by Cathy still listing "dinner-on-the-Farm." Cathy fixed it for the WSCPM web site to show "Fish Boil" for Monday evening, Sept. 10. The WSCPM brochure was updated.
2. Web Site - Cathy advised the Board that if there were any suggestions for the WSCPM Web site to send them to her or Kathy Skiera who is now on the At Large Communications committee with Cathy.  
Kathy can update the web site also.



**K. 2007 Conference Committee**

Board Action Items

1. Conference Shirt Order - Jeff got the logo done for \$200.00 from Lands End. If anyone wants to order a shirt that can go to the Lands End web site and pick out the type of shirt, add the logo for \$9.85 and e-mail Jeff what shirt you want.
2. Mark discussed the fish boil and how it works.
3. Conference Budget - Mark handed out copies of the conference budget and discussed it with the Board. Line 100 will be moved to Marketing. The 300 lapel pins from the Wisconsin Dairy Board will also be put in marketing. Mark demonstrated the cardboard cutouts of cows to possibly wear at the 2006 AACPM Conference. Jeff said he has a friend that might be able to provide cow costumes as an alternative.
4. Summer 2007 Conference Planning Meetings:  
Thurs.22June2006: 10am-1pm:  
Location to be determined shortly & will be announced via email & posted on the Web  
agenda: marketing: det. what to send 2007 Conf. info to AACPM membership in:  
\* summer06  
\* after KY  
\* Feb.07  
\* June07... etc.  
Fri.11 Aug.2006: 1pm-4:30 p.m., followed by evening meal till 7pm  
Location: at Mark & Robin's home: email RSVP to [morpho6@tds.net](mailto:morpho6@tds.net) & get directions  
agenda: marketing: final prep of info to share in KY

Mark thanked Kathy, Rick, and Harold for their help with the conference planning.

**L. Other Issues**

1. Next Board Meeting – October 24, 06 - Annual Meeting - Holiday Inn - Fond du Lac.
2. Miscellaneous - Ron mentioned the Kentucky web site for the 2006 AACPM Conference was not up yet.
3. Mark said the WSCPM will be beta testing this August for the 2007 AACPM web site.
4. Mark will update the manager of the year form.
5. Mark is on the accreditation Board for the Arkansas CPM Program.
6. Dianne said if anyone is interested in accreditation work to let Jeff know.
7. Cathy said the Register of Deeds has formed a partnership with the CPM Program.
8. Ron mentioned Susan Paddock's concerns on the UW being showcased. Discussion from the Board showed we were doing the Fish Boil on campus, have tours planned for the campus and will convey that information to Susan.

Meeting adjourned 11:20 pm.

**Respectfully Submitted, Rick Higgins, Secretary**